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ATTN :



30 November 1955

Chief, Insurance & Casualty Division, Personnel

Mutual Hospitalization and UBLIC Life Insurance

Me K

Per our telephone conversation on 10 November 1955, Contract Employees (Foreign Nationals) at your [redacted] are eligible for Mutual Hospitalization and/or United Benefit Life Insurance provided the following requirements are fulfilled:

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- (1) Beneficiary on life insurance policy must not be (a) physically located behind the iron curtain nor in satellite countries, (b) a known communist in the U. S. or elsewhere, (c) communist party.
- (2) Complete physical on employee if applying for life insurance.
- (3) Complete physical on employee, wife, and each child if applying for hospitalization.
- (4) It is the responsibility of the station chief to collect premiums which will be in pounds, convert to U. S. dollars, draw one check (attaching list of employees' names and premiums paid on each). These premiums must be received by the Insurance Branch during current month in payment of premiums for the following month. The check for hospitalization premiums should be payable GENA-Health and the check for life insurance premiums should be payable GENA-Life.
- (5) Checks drawn in this office for reimbursement of claims on hospitalization will have printed thereon "Government Employees Health Association." If your office does not want these checks to go overseas, please notify us and we will draw our check to cash, cash the check, and deliver the cash to a representative of your office (upon representative's signature) for transmittal to employee.
- (6) Attached is a supply of applications. Please refer to memorandum dated 11/23/55 regarding information needed by this office on each hospitalization claim.

Attachments

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Office Memorandum • UNITED STATES GOVERNMENT

TO :
ATTN : DATE: *Return*

FROM : Chief, Insurance & Casualty Division, Personnel

SUBJECT: Mutual Hospitalization and UBLIC Life Insurance

Per our telephone conversation on 10 November 1955 Contract Employees (Foreign Nationals) at your are eligible for Mutual Hospitalization and/or United Benefit Life Insurance provided the following requirements are fulfilled:

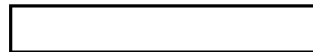
- (1) Beneficiary on life insurance policy must not be (a) physically located behind the iron curtain nor in satellite countries, (b) a known communist in the U. S. or elsewhere, (c) communist party.
- (2) Complete physical on employee if applying for life insurance
- (3) Complete physical on employee, wife, and each child if applying for hospitalization.

- (4) It is the responsibility of the station chief to collect premiums w/ convert to U. S. Dollars, draw one check (attaching list of employees' and premiums paid.) These premiums must be received by the Insurance Branch ~~between the first and fifth of the~~ current month in payment of premiums for the following month. The check for hospitalization premiums should be payable GEHA-Health and the check for life insurance premiums should be payable GEHA-Life.

(5) Checks drawn in this office for reimbursement of claims on hospitalization will have printed thereon "Government Employees Health Association." If your office does not want these checks to go overseas, please notify us and we will draw our check to cash, cash the check, and deliver the cash to a representative of your office (upon representative's signature) for transmittal to employee.

(6) Attached ^{*please refer to*} is a supply of applications, ~~and also a~~ memorandum ^{*dated*}

11/23/55 regarding information needed by this office on each hospitalization claim.



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